



# IMMACULATE CONCEPTION ACADEMY

## Enrollment Contract 2023-2024

This contract is made between Immaculate Conception Academy (“the Academy”) and the undersigned parents desire to enroll their child(ren) in the Academy for the 2023-2024 academic year. The children being enrolled must be identified on the attached “ICA Registration Form 2023-2024”. This Enrollment Contract will be effective when signed by 1) the parents, and 2) either the Academy Principal or Academy Headmaster.

### **REGISTRATION & BOOK FEES**

Registration papers are due by June 30, 2023 (along with the Book Fee for the upcoming year). Any registration forms received after June 30, 2023 will require a \$50 Registration Fee.

### **TUITION**

The Academy Tuition Schedule is attached to this contract and made a part hereof. Parents agree to the payment plan selected below for payment of tuition and fees to the Academy for the 2023-2024 academic year.

\_\_\_\_\_ We agree to pay the tuition in FULL by July 15, 2023.

\_\_\_\_\_ We agree to pay the tuition under the SEMESTER plan, by paying one half by August 15, 2023 and the other half by January 15, 2024.

\_\_\_\_\_ We agree to pay the tuition under the MONTHLY plan, by paying ten monthly installments due the 15<sup>th</sup> of each month, beginning August 15, 2023 and through and including May 15, 2024. Book Fees are due in full by June 30, 2023, and are not divided into the monthly payments.

\_\_\_\_\_ We are applying for financial aid by completing the Student Aid form by June 30, 2023. I agree to pay tuition and fees, less any approved reduction authorized by the Academy Administration. Book Fees are non-negotiable and must be paid in full by June 30, 2023. Regardless of the reduction authorized, I select the following payment plan:

\_\_\_\_\_ **Full**      \_\_\_\_\_ **Semester**      \_\_\_\_\_ **Monthly**

### **FINANCIAL AID FAMILY REQUIREMENTS**

Families who receive financial aid accept the duty to participate in Academy fundraisers and monthly Academy cleaning days, as assigned by the Academy, as compensation for the tuition reduction. These include, but may not be limited to:

- Fall Golf Outing
- Spring Mardi Gras cleanup
- Monthly Academy cleaning days (one Saturday/month for 10 months, August 2023 – May 2024)

### **OUTSTANDING TUITION/FEES**

A hold may be placed on the release of all academic records/transcripts for any student whose tuition or fees have not been paid (made current) at the time of the request.

### **ACKNOWLEDGEMENT**

I gave read this contract and I agree to all its terms and conditions.

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Date**